



Reference No. \_\_\_\_\_

### Baggage Tracing Office

Dear Passenger  
Please accept our apologies for the delay in locating your baggage and for any inconvenience caused.  
If your property is not found within five days please complete both sides of this form and send it immediately to the address shown at the right for further tracing actions.

**Swiss International Air Lines**  
**Central Baggage Tracing**  
**Airport Bern-Belp**  
**CH-3123 Belp / Switzerland**  
**Fax: + 41 (0)31 960 21 47**  
**Tel: +41 (0)58 582 50 60**  
**Email: [lostandfound@swiss.com](mailto:lostandfound@swiss.com)**

**Please print in BLOCK LETTERS**

#### Passenger Information and Contacts

Family name/First name: \_\_\_\_\_

Street/Nr: \_\_\_\_\_

Zip code/City: \_\_\_\_\_ Phone: \_\_\_\_\_

Country: \_\_\_\_\_ Mobile: \_\_\_\_\_

Delivery address (if different to permanent address): \_\_\_\_\_ Email: \_\_\_\_\_

Miles & More member number: \_\_\_\_\_ Miles & More status: \_\_\_\_\_

Did you report the loss of your baggage at your airport of destination ? no  yes

#### Description of the Missing Bag

Type: \_\_\_\_\_ Colour: \_\_\_\_\_ Material: \_\_\_\_\_

Combination lock code: \_\_\_\_\_ Weight: \_\_\_\_\_ kg Brand: \_\_\_\_\_

Special markings on the bag: \_\_\_\_\_

labelled with your name? no  yes

Name and address shown on the label: \_\_\_\_\_

Purchase date: \_\_\_\_\_ Price paid (currency): \_\_\_\_\_

Where and when did you last see your baggage? \_\_\_\_\_ Airport/Date: \_\_\_\_\_

Is your baggage insured? no  yes  Policy Number: \_\_\_\_\_

Insurance company (address): \_\_\_\_\_

Remarks: \_\_\_\_\_

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**Please enclose a copy of your baggage tag(s) and flight ticket or e-ticket confirmation**

