



Baggage Tracing Office
www.swiss.com

Reference No. _____

Dear Passenger
Please accept our apologies for the delay in locating your baggage and for any inconvenience caused.
If your property is not found within five days please complete both sides of this form and send it immediately to the address shown at the right for further tracing actions.

**Swiss International Air Lines
Central Baggage Tracing
Airport Bern-Belp
CH-3123 Belp / Switzerland**
**Fax: + 41 (0)31 960 21 47
Tel: +41 (0)58 582 50 60
Email: lostandfound@swiss.com**

Please print in BLOCK LETTERS

Passenger Information and Contacts

Family name: _____

First name: _____

No: _____ Street: _____

Zip code / City: _____

Country: _____

Phone: _____

Business address: _____

Fax: _____

Swiss TravelClub Number: _____

Mobile: _____

Email: _____

TravelClub status: _____

Did you report the loss of your baggage at your airport of destination ?
no yes

Description of the Missing Bag

Type: _____ Colour: _____

Material: _____

Combination lock code: _____ Weight: _____ kg

Brand: _____

Special markings on the bag: _____

labelled with your name? no yes

Give name and address shown on the label: _____

Purchase date: _____

Price paid (currency): _____

Where and when did you last see your baggage? Airport: _____ Date: _____

Is your baggage insured? no yes

Policy Number: _____

Insurance company (address): _____

Remarks: _____

